

**MINUTES OF THE MEETING OF THE
BLOOMINGDALE PUBLIC LIBRARY BOARD OF TRUSTEES
SEPTEMBER 14, 2022**

I. CALL TO ORDER

The meeting was called to order by President Hoyle at 7 p.m.

II. ROLL CALL

Upon roll call, the following Trustees were present in person: Trustee Ashok Dhiman, Lauren Dixon, Ben Hoyle, Ken Johnson, Dave Strutzel, and Natalie Valenti. Absent: Sharon Karpel. Also Present: Director Timothy Jarzemsky.

III. PUBLIC DISCUSSIONS

IV. APPROVAL OF AGENDA

The September Board Meeting Agenda was reviewed. Trustee Hoyle moved, and Trustee Valenti seconded **the motion**, that the agenda of the September 14, 2022 Regular Library Board meeting be approved. The motion carried by voice vote.

V. APPROVAL OF MINUTES

The minutes of the August Board meeting were reviewed. Trustee Strutzel moved, and Trustee Valenti seconded **the motion**, that the minutes of the August 10, 2022 Regular Library Board meeting be approved. The motion carried by voice vote.

VI. TREASURER'S REPORT

The Board reviewed the Treasurer's Report. Trustee Johnson moved and Trustee Valenti seconded **the motion**, that the Board approve the payment of bills for the month of August, 2022, in the amount of \$102,078.17 and the transfer of approximately \$264,000.00 for bills and salaries. The motion carried by roll call vote: AYES: Trustees Johnson, Strutzel, Hoyle, Valenti, Dhiman, and Dixon. Absent: Trustee Karpel.

VII. REPORTS

LIBRARIAN'S REPORT

Director Jarzemsky reported on events that took place at the library during the month of August. August 4th was the annual Ice Cream Social which wrapped up our 2022 Summer Reading Program. We had approximately 1,200-1,300 people in attendance. This is the first year we have had the event since 2019; we had great weather and a very successful event this year. We had many activities for patrons to enjoy: games/prizes, rides, bounce house, food truck, face painting, balloon artists, kids play area, DJ, popcorn, iced coffee, photo booth and ice cream. Thanks to the Village for co-sponsoring, as well as the Police Department, and the Fire Protection District for participating, and thanks to the Public Works that helped with set-up/tear-down. The Friends of the Bloomingdale Library is a huge part of our Summer Reading program as they provide t-shirts and prizes for participants. Director Jarzemsky thanked all the staff for their hard work on the event.

VII. REPORTS (Continued)

August 12th was our last concert of the summer. We had 106 patrons in attendance. The StingRays played the greatest Rock & Roll from the 50s and 60s and they have a highly interactive show. Children and seniors danced, played trivia, and joined in conga line. At the concert, we had ice cream, popcorn, water available for purchase, and free goodies for the adults and kids. Director Jarzemsky thanked all the staff for their hard work on the event. September is National Hunger Action Month (Go Orange for Hunger) campaign with the Northern Illinois Food Bank and other village partners. BPL will once again be a drop-off location for donations and we will promote this to the community.

MONTHLY STATISTICS

Attachment D shows the activities for the month of August. Total circulation for the month of August was 22,238. This includes 1,210 items checked out by patrons from other libraries. This is a 1% increase in total circulation over August, 2021.

STANDING COMMITTEES

PERSONNEL – No report.

POLICY – The Policy sub-committee will be meeting soon to discuss a few policies that need updating.

FINANCE – No report.

BUILDING AND GROUNDS – Director Jarzemsky gave a verbal update on the upstairs public washrooms that is set to begin construction next week. Kelly Cusack, Maintenance Supervisor, will be coming in early to let in the workers and monitor the progress.

LIAISON REPORTS

SWAN/RAILS – Director Jarzemsky attended the SWAN Expo last month, many other BPL staff including Department Heads attended as well.

VILLAGE – Trustee Valenti gave a verbal report.

FRIENDS OF THE LIBRARY – The Friends have gained two new leadership positions but Trustee Valenti will stay on to help guide the transition.

BIG – The next BIG meeting is in October and more information will be shared at the next Board meeting.

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

PROCLAMATION IN SUPPORT OF CHARACTER COUNTS DAY

The Board reviewed the *Bloomingtondale Character Counts! Coalition Proclamation* by the Village of Bloomingtondale, Bloomingtondale Public Library, Bloomingtondale Park District, Bloomingtondale School District 13, Bloomingtondale Police Department, Bloomingtondale Fire Protection District #1, St. Isidore Catholic School, Winnebago School, Bloomingtondale VFW 7539, Bloomingtondale Chamber of Commerce, Bloomingtondale Lions Club, and the Bloomingtondale-Roselle Rotary Club. Director Jarzemsky thanked Kandy Jones, School Liaison, for her hard work on this and shared with the Board that Kandy is out CC representative on the committee.

Trustee Valenti moved and Trustee Dhiman seconded **the motion**, that the Board approve the *Bloomingtondale Character Counts! Coalition Proclamation*. The motion carried by roll call vote: AYES: Trustees Johnson, Strutzel, Hoyle, Valenti, Dhiman, and Dixon. Absent: Trustee Karpel.

DRAINAGE STUDY

Attachment G is a detailed report from DLA Architect in response to BPL's recent drainage issues and water seepage into the building. The issue of the water infiltration was evidenced solely along the North elevation of the 1995 addition to the library. Trustee Johnson expressed his concerns to the Board and the Board discussed. Director Jarzemsky provided an additional map. The Building and Grounds committee will review this study and recommend a plan for implantation that will including setting aside resources.

MECHANICAL REPLACEMENT STUDY

Attachment H is a Long Range Mechanical Replacement Plan from DLA Architects. This plan is intended to identify certain building systems and assemblies, which over time will require replacement in addition to planning for change and phased growth. A number of options and costs were provided.

BPL CALMING SPACE IN THE NEWS

BPL's new Calming Space was featured in the Daily Herald. Not only were we featured in the paper, we were featured in the local and international news. The space was also featured in Library Furniture International (LFI) email blast to all of their clients. The new space will be utilized for many reasons such as offering a relaxing spot for kids with sensory needs who need a break or a mother that needs to breast feed.

X. ANNOUNCEMENT

Staff In-Service- The Board is invited to attend the Staff In-Service day on 9/30. Attachment J is the agenda for the day.

On the Same Page Flyer- October is On the Same Page month, a collaborative community reading event presented by the Bloomingdale, Itasca and Roselle libraries.

Hunger Action Month- BPL will be a drop off location for the month of September for the Village-wide food drive.

XI. Adjournment

Trustee Valenti moved and Trustee Strutzel seconded **the motion** to adjourn the September 14, 2022 Library Board meeting at 8:17 p.m. The motion carried by voice vote.

Respectfully submitted,

Minutes approved by:

Secretary

President

Date: _____
(Minutes recorded by Jamie Schingoethe)