

**MINUTES OF THE MEETING OF THE
BLOOMINGDALE PUBLIC LIBRARY BOARD OF TRUSTEES
AUGUST 10, 2022**

I. CALL TO ORDER

The meeting was called to order by President Hoyle at 7:00 p.m.

II. ROLL CALL

Upon roll call, the following Trustees were present in person: Trustee Ashok Dhiman, Lauren Dixon, Ben Hoyle, Sharon Karpiel, Ken Johnson, Dave Strutzel, and Natalie Valenti. Also Present: Director Timothy Jarzemsky.

III. PUBLIC DISCUSSIONS

IV. APPROVAL OF AGENDA

The August Board Meeting Agenda was reviewed. Trustee Dixon moved, and Trustee Strutzel seconded **the motion**, that the agenda of the August 10, 2022 Regular Library Board meeting be approved. The motion carried by voice vote.

V. APPROVAL OF MINUTES

The minutes of the July Board meeting were reviewed. Trustee Valenti moved, and Trustee Hoyle seconded **the motion**, that the minutes of the July 13, 2022 Regular Library Board meeting be approved. The motion carried by voice vote.

VI. TREASURER'S REPORT

The Board reviewed the Treasurer's Report. Trustee Hoyle moved and Trustee Strutzel seconded **the motion**, that the Board approve the payment of bills for the month of July, 2022, in the amount of \$86,256.32 and the transfer of approximately \$250,000.00 for bills and salaries. The motion carried by roll call vote: AYES: Trustees Karpiel, Johnson, Hoyle, Valenti, Dixon, Strutzel and Dhiman.

VII. REPORTS

LIBRARIAN'S REPORT

Director Jarzemsky reported on events that took place at the library during the month of July. The youth, teen and adult Summer Reading Program "Read Beyond the Beaten Path" just finished on 7/30/22. 461 adults registered for the 2022 summer reading program. This is the first reading program using Beanstack, our new reading challenge software. Participants log in minutes read instead of books. All registrants received a summer reading t-shirt and could earn a small planter with the BPL logo after logging in 300 minutes. Every 300 minutes logged was entered into the final prize drawing. If a patron participated in an activity, it was an extra entry into the final drawing. Final prize winners got to choose a gift card to a local Bloomingdale business. 112 teens registered for the teen summer reading program. They logged titles read in 300 minute increments and earned small incentives after reading for 300, 600, and 900 minutes. 549 children registered for

VII. REPORTS (Continued)

the children summer reading program. 256 children completed the program. 346 children completed the five hour read. 5,559 total hours were read. There is also a staff and board reading program. Due to the rain, we had to move the concert inside into rooms AB. Despite the rain, 71 people attended the concert on July 8th. Horizon is a horn-infused band from the Chicago area, performing memorable and engaging funk, soul, R&B, and popular songs from the 70's and 80's. At the concert, we had ice cream, popcorn, and water available for purchase as well as free goodies for the adults and kids. The National Kidney Foundation of IL came to BPL on July 22nd, hosted by Diane Pappas to offer the public free kidney screening, diabetes screening, blood pressure, blood sugar, BMI, etc. These are 100% free to the public. School Supply Drive with Humanitarian Service Project: We collected 10+ boxes of school supplies for Humanitarian Service Project in July. The supplies will go to students as well as in a broader area in DuPage County. We will make arrangements to get the donations to HSP in early August. The indoor Wi-Fi was used 1,118 times and 279 times outdoors. The outdoor Wi-Fi stays on from 6 a.m. until 11:45 p.m. every day. 8,097 pages were scanned at the Simple Scan Station and 1,157 unique sessions were completed. The meeting rooms along with the smaller study rooms are very popular. The Group Study Room was used by patrons 86 times and total hours were 114. The Individual Study Room was used 43 times by patrons and total hours were 111. Lisa Storto, Adult Services, delivered 130 items to 20 homebound and 12 nursing home patrons in July. Director Jarzemsky explained that there is more to homebound than just dropping off books. Soon Har Tan, Adult Services, and Lisa Storto select the books then deliver and pick them up to patrons who can't come into the library. 8 patrons attended "Makerspace Craft: Custom Mugs" by Jessica Frazier, Adult Services Assistant Department Head. The makerspace crafts are very popular programs.

MONTHLY STATISTICS

Attachment D shows the activities for the month of July. Total circulation for the month of July was 22,514. This includes 1,060 items checked out by patrons from other libraries.

STANDING COMMITTEES

PERSONNEL – No report.

POLICY – No report.

FINANCE – No report.

BUILDING AND GROUNDS – Director Jarzemsky gave a verbal update regarding the drainage study. Trustee Johnson was present when the study took place. We are waiting on results of the study. The HVAC system is outdated and needs R-22 refrigerant occasionally. The outdoor holds lockers have been ordered and are still waiting on materials. We hope to have the lockers by October/November. The upstairs public washrooms construction will be starting in the upcoming weeks.

VII. REPORTS (Continued)

LIAISON REPORTS

SWAN/RAILS – Attachment E is from the 7/15/22 at Midlothian Public Library. SWAN has data maps that can show information such as how circulation compare to other library circulation. It can show which libraries Bloomingdale cardholders go to checkout materials and where cardholders from other libraries came from when visiting BPL. They also added closed captioning on DVDs as an option for individuals with hearing issues or individuals who enjoy reading caption while enjoying their movies.

VILLAGE – No report.

FRIENDS OF THE LIBRARY – Director Jarzemsky thanked the Friends for helping the success of Summer Reading program by paying for part of the program.

BIG – Director Jarzemsky was unable to attend but read a report from Beth Dover, PR/Marketing Coordinator. Trustee Sharon Karpziel added to the report verbally.

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

ILA TRUSTEE DAY

2022 IL Library Association Annual Conference October 18-20. Trustee day is Thursday October 20th. If you wish to attend, Jamie Schingoethe, Business Office Assistant Department Head, will email so we can sign up by the early bird special on 9/26.

AUDIT-FINAL FIELDWORK COMPLETED IN JULY

The audit was completed in July. A draft budget will be available in October and our auditor will be present and present the budget at the November Board meeting.

PER CAPITA GRANT AWARD LETTER

Bloomington Public Library was awarded a FY 2022 Illinois Public Library Per Capita Grant in the amount of \$33,013.45. Director Jarzemsky mentioned that this award letter is simply letting us know what the grant amount will be. The actual check has not been received.

BOARD COMMITTEE REVIEW

There are two vacancies under the Board sub-committees under policy. Trustee Karpziel and Trustee Dhiman filled those openings. Trustee Hoyle moved and Trustee Valenti seconded **the motion**, that the Board approve Trustee Karpziel and Trustee Dhiman to fill Policy board sub committees. The motion carried by roll call vote: AYES: Trustees Karpziel,

IX. NEW BUSINESS (Continued)

Johnson, Hoyle, Valenti, Dixon, Strutzel and Dhiman.

X. ANNOUNCEMENT

BPL's Last Summer Concert is happening this week on 8/12/22 from 12-1 p.m. outside at the Froio Memorial Garden.

XI. Adjournment

Trustee Valenti moved and Trustee Dixon seconded **the motion** to adjourn the August 10, 2022 Library Board meeting at 7:50 p.m. The motion carried by voice vote.

Respectfully submitted,

Minutes approved by:

Secretary

President

Date: _____
(Minutes recorded by Jamie Schingoethe)