

**MINUTES OF THE MEETING OF THE
BLOOMINGDALE PUBLIC LIBRARY BOARD OF TRUSTEES
DECEMBER 8, 2021**

I. CALL TO ORDER

The meeting was called to order by Vice-President Valenti at 7:00 p.m.

II. ROLL CALL

Upon roll call, the following Trustees were present in person: Trustee Ken Johnson, Sharon Schade, Dave Strutzel and Natalie Valenti. Absent: Trustee Lauren Dixon and Ben Hoyle. Also Present: Director Timothy Jarzemsky and Abby Budzynski, Adult Services Department Head.

III. PUBLIC DISCUSSIONS

IV. APPROVAL OF AGENDA

The December Board Meeting Agenda was reviewed. Trustee Johnson moved, and Trustee Schade seconded **the motion**, that the agenda of the December 8, 2021 Regular Library Board meeting be approved as amended. The motion carried by voice vote.

V. APPROVAL OF MINUTES

The minutes of the November Board meeting were reviewed. Trustee Schade moved, and Trustee Johnson seconded **the motion**, that the minutes of the November 10, 2021 Regular Library Board meeting be approved as amended. The motion carried by voice vote.

VI. TREASURER'S REPORT

The Board reviewed the Treasurer's Report. Trustee Schade moved and Trustee Valenti seconded **the motion**, that the Board approve the payment of bills for the month of December, 2021, in the amount of \$90,635.14 and the transfer of approximately \$275,000.00 for bills and salaries. The motion carried by roll call vote: AYES: Trustees Schade, Valenti, Johnson and Strutzel. Absent: Trustees Dixon and Hoyle.

VII. REPORTS

LIBRARIAN

Director Jarzemsky reported on events that took place at the library during the month of November. Fifteen Bloomingdale community groups and organizations participated in the 23rd annual Snowman Crossing between 11/24-11/29. The trees are donated by the Friends of the Library. The Village of Bloomingdale staff and Maintenance Supervisor, Kelly Cusack, picked up and installed the trees on library grounds. The Snowman Crossing happens every year the week of Thanksgiving and ends the day before the Holiday Open House. The Annual Holiday Open House was November 30th. There were 318 people in attendance. This is a great event that the community really enjoys. This event was on a smaller scale this year but we still had many activities for patrons to enjoy: harpist, carolers, juggler, to-go refreshments, a holiday giveaway, a makerspace giveaway, a Friends of the

VII. REPORTS (Continued)

Library giveaway, and Santa and Mrs. Claus. Thanks again to all BPL staff, Village of Bloomingdale staff, Bloomingdale Fire Department and Bloomingdale Police Department for making it a success year after year. Santa and the popcorn were featured in the new Froio Memorial Garden. Director Jarzemsky thanked the staff for all their hard work on the Holiday events.

MONTHLY STATISTICS

Attachment D shows the activities for the month of November. Total circulation for the month of November was 19,028. This includes 1,037 items checked out by patrons from other libraries.

STANDING COMMITTEES

PERSONNEL – No report.

POLICY – No report.

FINANCE – No report.

BUILDING AND GROUNDS – The Board approved last month Drissen Construction to complete the YS Computer Lab and the Adult Services Quiet Study Room renovations. The work will begin in January.

LIAISON REPORTS

SWAN/RAILS – There is a SWAN meeting in December, Director Jarzemsky will share a report with the Board next month.

VILLAGE – No report.

FRIENDS OF THE LIBRARY – No report.

BIG – The next BIG meeting is January 27th, Director Jarzemsky will ask the Board next month who wishes to attend.

Addition to Roll: Trustee Hoyle enters at 7:20 p.m.

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

ADULT SERVICES BOARD REPORT

Each Department Head will report at an upcoming Board meeting. The schedule was

IX. NEW BUSINESS (Continued)

previously distributed at the July Board meeting. The goal of the presentation is to give the Board a firsthand look at each department. Director Jarzemsky introduced Abby Budzynski, Adult Services Department Head. Abby presented information about the Adult Services department including Adult Services staff. She answered questions from the Board and they thanked Abby for her report.

Removal from Roll: Abby Budzynski, Adult Services Department Head at 7:37 p.m.

VILLAGE CO-SPONSORED EVENTS FY 2022-23

Director Jarzemsky stated that the Library is again asking for the Village to co-sponsor annual special events: Ice Cream Social, Halloween Party, Holiday Open House and the Gazebo Summer Concerts Series. The Library is asking for \$5,500.00. He noted that BPL did not ask or receive any money from the Village in 2020 as most special events were cancelled.

ANNUAL PLANNING MEETING-NEED TO SET DATE IN JAN/FEB

The Board discussed dates for the Annual Planning meeting. The agreed date was January 29th at 9 a.m.

VFW MEMORIAL

Attachment G is a thank you letter from VFW Post 7539 and a newspaper article about the event. Director Jarzemsky stated it was pleasure hosting the event for the VFW and he is glad to be a great community partner.

2022 PER CAPITA GRANT

Each year the State Library offers Public Libraries the opportunity to apply for a Per Capita Grant. The Board and Director should review library standards and report on our ability to meet them. The current funding is at \$1.45/capita. The Board has been provided with access to the applicable standards. The Board carefully reviewed both the application and all of the standards. The Board was able to determine that BPL was meeting all standards. Director Jarzmesky will file by January 15th.

DUPAGE COUNTY CLERK-ECONOMIC INTEREST STATEMENT

Director Jarzemsky stated that the DuPage County Clerk's office will send an email to the Board and department heads. This email will explain how to file. The Board was instructed to look for this email. The email will come early March.

X. ANNOUNCEMENT

Winter Reading- Winter Reading is back. Registration opens December 13th for all ages. The Board can participate in the Board and Staff Winter Reading program if they wish.

XI. Adjournment

Trustee Hoyle moved and Trustee Strutzel seconded **the motion** to adjourn the December 8, 2021 Library Board meeting at 7:57 p.m. The motion carried by voice vote.

Respectfully submitted,

Minutes approved by:

Secretary

President

Date: _____

Minutes recorded by Jamie Schingoethe