

**MINUTES OF THE MEETING OF THE
BLOOMINGDALE PUBLIC LIBRARY BOARD OF TRUSTEES
AUGUST 14, 2019**

I. CALL TO ORDER

The meeting was called to order by President Bonni Rothbaum at 7:30 p.m.

II. ROLL CALL

Upon roll call, the following Trustees were present: Alexandria Contes, Lauren Dixon, Jeremy Heitkam, Benjamin Hoyle, Bonni Rothbaum, Sharon Schade and Natalie Valenti. Also Present: Director Timothy Jarzemsky. Absent: None.

III. PUBLIC DISCUSSIONS

One member of the public was present: past Board member Dave Strutzel.

IV. APPROVAL OF AGENDA

The August Board Meeting Agenda was reviewed. Trustee Hoyle moved, and Trustee Valenti seconded **the motion**, that the agenda of the August 14, 2019 Regular Library Board meeting be approved as presented. The motion carried by voice vote.

V. APPROVAL OF MINUTES

The minutes of the July Board Meeting were reviewed. Trustee Hoyle moved, and Trustee Valenti seconded **the motion**, that the minutes of the July 10, 2019 Regular Library Board meeting be approved as presented. The motion carried by voice vote.

VI. TREASURER'S REPORT

The Board reviewed the Treasurer's Report. Trustee Contes moved and Trustee Valenti seconded **the motion**, that the Board approve the payment of bills for the month of August, 2019 in the amount of \$68,854.60 and the transfer of approximately \$225,000.00 for bills and salaries. The motion carried by roll call vote: AYES: Trustees Valenti, Hoyle, Rothbaum, Dixon, Contes, Heitkam and Schade.

VII. REPORTS

LIBRARIAN

Director Jarzemsky reported on events that took place at the library during the month of July. Director Jarzemsky highlighted the Summer Reading Program. All registrants received a summer reading t-shirt. 367 adults, 118 teens and 785 children registered. The Board and staff were also encouraged to participate and 36 did. The Friends of Library and local businesses donated the prizes. The Friends of the Library helped pay the cost of the t-shirts. The School Supply Drive was a great success. Director Jarzemsky and Kelly Cusack, Maintenance Supervisor, delivered all of the boxes of supplies to the Humanitarian Service Project. Beth Dover, PR/marketing Coordinator, was the point person for this drive. The Business Office reported on the June and July summer concerts. The concerts are presented by Jamie Schingoethe, Business Office Assistant Department Head, and VII.

VII. REPORTS (Continued)

Kristina Giovanni, Adult Services Program Coordinator, with help of Winnie Wee, Business Office Assistant, Kelly Cusack and Beth Dover. The Friends of the Library volunteered at the concerts.

MONTHLY STATISTICS

Attachment D shows the activities for the month of July. Total Circulation was up by 1% at 21,290.

STANDING COMMITTEES

PERSONNEL – No report.

POLICY – Director Jarzemsky has been in contact with Trustee Schade and Heitkam regarding setting up a meeting to review and update a few policies.

FINANCE – No report.

BUILDING AND GROUNDS – The boiler project is 99% complete. They are working on completing the smoke stacks. A1 Roofing will be here to ensure everything goes smoothly since they just finished our new roof and we want to ensure our warranty will stay in place.

LIAISON REPORTS

SWAN – Attachment E is notes from a SWAN meeting from 7/25. The BLUEcloud Mobile app is now live. Each SWAN library app is customized with their library logo and colors.

VILLAGE – Trustee Valenti gave a verbal report.

FRIENDS OF THE LIBRARY – The Friends are preparing for their upcoming book sale in September. The Volunteer Fair is next week; they will have a table at the event. The Friends will be walking in the Septemberfest parade.

BIG – Director Jarzemsky gave a report of the last meeting. Construction on Lake Street should be complete. District 13 has a new special needs program where general education kids help special needs kids. Chamber of Commerce changed the name of “50 Men Who Cook and Divas Who Dish” to Tasting of Bloomingdale. This event will take place in November. Glenbard has continued their special speaker’s series. The Bloomingdale Fire Department got a new engine and ambulance. Director Jarzemsky will ask the Board at the September Board meeting if they wish to attend the BIG meeting in October; however it is the same day as the ILA Trustee Day that the Board was also invited to.

VIII. UNFINISHED BUSINESS

ILA CONF. TRUSTEE DAY 10/24- EARLY BIRD DEADLINE IS 9/3

Jamie Schingoethe will contact the Board to see who wishes to attend; we would like to apply before the early bird deadline. The whole board is invited to attend.

IX. NEW BUSINESS

NEW MARIJUANA LAWS

The new marijuana laws will take effect on 1/1/20; however local towns control the decision to allow sales at dispensaries. Smoking marijuana will not be allowed in the Library under the Smoke Free Illinois Act. Director Jarzemsky will add this to our Rules of Behavior policy before the effective date.

2020 CENSUS

The Library will be helping with the 2020 Census to get information to the public. This census will be different than past years as you will have to report information online. If we report under then we will loss one member of congress. We want a good count of actual numbers of people in towns in order to keep continued funding and members of congress.

XII. ANNOUNCEMENTS

Volunteer Fair- The annual Volunteer Fair will be 8/24. The Library has invited local places who are in the need for volunteers to attend. Kandy Jones, School Liaison and Katie Yager, Teen Librarian, have been working hard to put this great event together.

XIII. ADJOURNMENT

Trustee Hoyle moved and Trustee Valenti seconded **the motion** to adjourn the August 14, 2019 Library Board meeting at 8:18 p.m. The motion carried by voice vote.

Respectfully submitted,

Minutes approved by:

Secretary

President

Date: _____

Minutes recorded by Jamie Schingoethe