

Chart of Loan Periods, Checkout Limits, and Fines

Print Materials				
Item Type	Loan Period	Renewals* **	Holds allowed?	Checkout limits
Books	21 days	5	Y	None.
Books-HotPicks	21 days	0	N	None.
Magazines	7 days	5	Y	None.

AudioVisual Materials				
Item Type	Loan Period	Renewals* **	Holds allowed?	Checkout limits
Books on CD	21 days	5	Y	None.
CDs	21 days	5	Y	None.
New CDs	7 days	5	Y	None.
Playaways (audiorecording)	21 days	5	Y	None.
Playaway Views	21 days	0	N	None.
TV Series DVDs	14 Days	5	Y	Limit 10 DVDs per card.
Feature DVDs	7 days	5	Y	Limit 10 DVDs per card.
Children's DVDs	21 days	5	Y	None.
New Feature DVDs	3 days	0	Y	Limit 10 DVDs per card.
TV Series DVDs	14 days	5	Y	Limit 10 DVDs per card.
Nonfiction DVDs	21 days	5	Y	None.
Videogames	21 days	5	Y	Limit 5 per card

Games, Packs, and Kits				
Item Type	Loan Period	Renewals* **	Holds allowed?	Checkout limits
Games/Puzzles	7 days	0	N	Limit 3 per card.
Storypacks	21 days	0	N	Limit 3 per card.
Music and Science Kits	21 days	0	N	Limit 3 per card.
Playaway Launchpad	21 days	0	N	Limit 3 per card.

Equipment/Miscellaneous				
Item Type	Loan Period	Renewals* **	Holds allowed?	Checkout limits
Book Bags	21 days	2	Y	None.

eReaders and tablets	14 days	2	Y	None.
MP3 Player	21 days	2	Y	None.
Assistive Technology Devices	21 days	5	Y	None.
Playaway Car Adapter and Mini Speakers	21 days	5	Y	None.
STEAM devices	14 days	2	Y	None.
Streaming and home connectivity devices	14 days	2	Y	None.
Computer, Recording, and AV Equipment	21 days	5	Y	None.

***Renewals are allowed only when materials are not on reserve for another patron and the material type allows renewals as noted above.

There is a SWAN-wide limit of 200 items checked out per card. This limit cannot be changed