

**MINUTES OF THE MEETING OF THE
BLOOMINGDALE PUBLIC LIBRARY BOARD OF TRUSTEES
JANUARY 12, 2011**

I. CALL TO ORDER

The meeting was called to order by President Bonni Rothbaum at 7:30 p.m. Trustees present: Milton Clark, LeRoy Gaertner, Kelly Mallozzi, Kim Paprocki, Bonni Rothbaum, David Strutzel and Linda Szramiak. Absent: None. Also Present: Director Tim Jarzemsky and Village President, Robert Iden.

Director Jarzemsky requested a change to the agenda. He asked that the report to be given by Village President Iden under Village Liaison Reports be moved up to after the approval of the Treasurer's Report. The Board approved the change to the agenda.

II. APPROVAL OF MINUTES

The minutes of the December Board Meeting were reviewed. Trustee Gaertner moved, and Trustee Strutzel seconded the **motion**, that the minutes of the December 8, 2010 Regular Library Board meeting be approved as presented. The motion carried by voice vote with Trustees Clark and Szramiak abstaining.

III. TREASURER'S REPORT

The Board reviewed the Treasurer's Report. Trustee Strutzel moved, and Trustee Mallozzi seconded the **motion**, that the Board approves the payment of bills for the month of January, 2011 in the amount of \$53,297.80 and the transfer of approximately \$202,300.00 for bills and salaries. The motion carried by roll call vote: AYES: Trustees Strutzel, Mallozzi, Gaertner, Paprocki, Rothbaum, Clark and Szramiak. NAYS: None. ABSENT: None.

IV. REPORTS

LIAISON REPORTS: VILLAGE

The Board welcomed Mayor Iden who was present to give a report on the economic state of the Village. Director Jarzemsky thanked the Village for their continued support of the joint sponsored events which has helped with the library's budget. Mayor Iden reported that sales tax dollars have gone up. Over the last couple of months, there has been an increase of 2 to 3 percent. The Village has instituted two taxes recently: a quarter percent increase to the gasoline tax which goes solely to improving the Village roads and a telecommunications tax. Unfortunately, the expected revenues from the telecommunications tax are not as predicted. On March 15, the Village will receive a report from the State showing the amount of sales tax revenues generated from the holiday period. He reported that the Village did institute a wage freeze last year, but does not plan to have layoffs or further cutbacks. He hopes that the upward trends continue. The Village will continue to monitor tax revenues but things are getting better. Development continues in the Village. Wal-Mart is planning an expansion to their current store. The project for the Super Wal-Mart would expand the store by 66,000 square feet. There are discussions taking place with another major retailer who would like to locate to the vacant store at the corner of Butterfield and Army Trail. Smashburger Restaurant has plans to locate on Gary Avenue next to Starbucks. HH Gregg, an electronic and appliance store, will be located in the old Circuit City Store. Scottish Rite on Lake Street has started construction of their building with completion scheduled for March or April, 2012.

IV. REPORTS : LIAISON REPORTS: VILLAGE (Continued)

Director Jarzemsky stated that the library receives the majority of their revenues from real estate taxes. Trustee Szramiak wanted the Mayor to pass along their thanks for the wonderful job Village staff has done over the winters in snow removal, especially this year. In comparison to other surrounding communities, Village streets in the winter are safe and drivable. Trustee Szramiak had two additional questions. She questioned when AT&T Universe would be available in all areas of the Village. Mayor Iden responded that it is an economic decision that needs to be made by AT&T but he will check into the matter. The other question concerns Fancy Foods located on Bloomingdale Road and their hours of operation. Mayor Iden responded that is a decision by the owners. In response to a question about roadwork scheduled for this summer, he stated that no major roadwork would take place like last year where the Village received Federal stimulus money for Schick Road. He discussed the Village's 5-Year Road program, which analyzes roadway conditions and determines the Village plans for roadwork. The Village spends approximately \$1 million on repairing Village streets every year. They will be doing repairs again this year. The gasoline tax is used to fund this program. Mayor Iden stated that much of this revenue comes from non-residents who purchase gas at our stations. It was mentioned that Orchid Restaurant is a great addition to the Village and questions were raised as to their continued success. Mayor Iden stated that word of mouth advertising will help this restaurant as well as others to survive. He stressed the need for them to continue their marketing endeavors. Ballydolye at Stratford is doing well. Director Jarzemsky stated that the library continues to have increases in patron visits and they have a good working relationship with the Village. The intergovernmental working relationships within the Village are good. Mayor Iden stated that they have suspended Family Fest for this year but he is hoping to bring back a fireworks show. The location would be moved to the area south of the mall where there would be plenty of parking. He is thankful for all that the Library and Park District have done in the past and currently. Events are important to the community but the Village also needs to maintain the services that the residents have been accustomed to as well. Discussion took place concerning the proposed changes to the State income tax. Mayor Iden stated that the economy is still tight and recovering slowly. Director Jarzemsky asked that he receive a memo on the March sales tax receipts expected from the State's Department of Revenue. He would like to follow up with the Library Board on this important issue at the April meeting. The Board thanked Mayor Iden for the update and attending their meeting. Mayor Iden responded by thanking the Library Board for their commitment to the community. Mayor Iden leaves the meeting at 8:10 p.m.

LIBRARIAN'S REPORT

Director Jarzemsky reported that the holiday events were a great success and discussed the various events that took place. The Chamber honored Director Jarzemsky at their holiday luncheon by naming him their Ambassador of the Year. He was very honored to receive this award. The Library Board congratulated him. The Snowman Crossing had fifteen trees decorated this year by various civic groups in the Village. He discussed the Open House and the great attendance.

IV. REPORTS : LIBRARIAN (Continued)

He stated that the Exam Cram was a huge success. His report included pictures of the event. Pizzeria Pronto and Meijer donated items to the event. This was a very positive experience for the students and the library. The library did an excellent job advertising the event. Devin Wilson, Circulation/Tech Shelver, gave his notice. His family was moving away from the immediate area. Gloria Walsh-Rock started on December 20, 2010 as the full-time Youth Services Librarian. She is working out very well. Director Jarzemsky celebrated his seven year anniversary this month. Circulation continues to trend upward with a 3% increase over last year. Director Jarzemsky reviewed the programs that took place during the past month. It was noted that the downstairs displays looked really cute and that staff has really done a great job with them.

MONTHLY STATISTICS

The Board reviewed the statistics for the month of December. Circulation continues to increase. Director Jarzemsky stated that downloadable e-books are very popular now. In the future, the stats for this material should increase. A question was raised concerning the difference in holds placed and holds filled statistics. In response to questions, there have not been any major theft incidents.

STANDING COMMITTEES

PERSONNEL - Director's Review – Director Jarzemsky stated that if the Personnel Committee wishes to include direct staff as part of his review, he will need to know how they would like to proceed.

POLICY – Public Comment rules have been posted.

FINANCE – No report.

BUILDING AND GROUNDS - No report.

LIAISON REPORTS

LINC – No report.

VILLAGE - The Village report was given by Village President Iden at the start of the meeting.

FRIENDS OF THE LIBRARY – The next Friends meeting is planned for January 19, 2011 at 7:00 p.m. They will be meeting to discuss the Used Book Sale scheduled for March 12-13, 2011.

BIG - Director Jarzemsky reported that the Library will be hosting the January 27, 2011 BIG meeting. Trustees Rothbaum and Strutzel stated that they would be able to attend.

V. UNFINISHED BUSINESS:

ANNUAL PLANNING MEETING DATE

After discussion concerning a date for the meeting, the Board was in consensus to hold the meeting on Saturday, February 5th from 9:00 a.m. to Noon.

DLS MERGER PLAN UPDATE

Director Jarzemsky reported as the Board is aware, the library systems were close to closing because of the money shortage. Five systems in the area have decided to merge together. As of July 1, 2011, Alliance, DuPage, Metropolitan, North Suburban, and Prairie will become one system. A time table on the merger process was included in the Library Board packet.

BLOOMINGDALE PUBLIC LIBRARY BOND & INTEREST TAX LEVY

Director Jarzemsky reported on the bond final payment. A payment notification should come from the County. The auditors and the Board have a statement of what has taken place. The Village has been fully paid and in February, the Library should receive a letter from the Village stating that the note is paid in full.

THANK YOU LETTER FOR EXAM CRAM DONATION

Director Jarzemsky reported that Meijer and Pizzeria Pronto's kindly donated to the Exam Cram Event. Meijer's made a donation of \$407.00 and Pronto Pizza donated pizzas. The Library has sent them letters thanking them for their generous donations. As reported earlier, the Exam Cram event was a great success in part because of their support.

ELEVATOR MODERNIZATION

Director Jarzemsky reported that the bid specifications have been received. The Library will publish the bid notice. The bid notice and specifications will also be posted on the Library's web site. The consultant will examine the bids and the library should have an award of contract in March. The work on the elevator modernization would be done in August.

VI. NEW BUSINESS:

STATEMENT OF ECONOMIC INTEREST

Director Jarzemsky reported that the members of the Board will need to complete the Statement of Economic Interest form which will be sent to them from the County. He stated that those Trustees up for election will need to complete a statement even though they had to complete one as a part of the election process. If they wish, the Library will send the completed Statement for them to the County or they can return themselves.

VI. NEW BUSINESS: (Continued)

LIST OF CANDIDATES FOR APRIL ELECTION

Director Jarzemsky provided the Board with a list of candidates.

DEPARTMENT REPORTS

Director Jarzemsky stated that the Department Heads will begin giving Departmental reports beginning in February.

VII. PUBLIC DISCUSSION:

VIII. ANNOUNCEMENTS:

The Village's B-Card promotion will be advertised in the February Almanac. Local businesses will be offering special discounts to shoppers from April 2 through April 10, 2011. In order to receive the specials, shoppers need to show their library card.

IX. EXECUTIVE SESSION:

At 8:40 p.m. Trustee Szramiak moved, and Trustee Gaertner seconded the **motion** to enter into Closed Session pursuant to the Open Meetings Act, Section 2 (c) (1) to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body; and Section 2 (c) (21) to discuss minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Act. The motion carried by roll call vote. AYES: Trustees Szramiak, Gaertner, Clark, Rothbaum, Strutzel, Mallozzi and Paprocki. NAYS: None. ABSENT: None.

The Closed Session was concluded at 8:47 p.m. at which time the regular meeting of the Board reconvened.

X. APPROVAL OF MINUTES OF EXECUTIVE SESSIONS:

Trustee Szramiak moved and Trustee Mallozzi seconded the **motion** that the minutes of the Executive Session of May 13, 2009 be approved and released. The motion carried by roll call vote: AYES: Trustees Szramiak, Mallozzi, Clark, Rothbaum, Strutzel, Gaertner and Paprocki. NAYS: None. ABSENT: None.

Trustee Strutzel moved and Trustee Gaertner seconded the **motion** that the minutes of the Executive Session of June 10, 2009 be approved and released. The motion carried by roll call vote: AYES: Trustees Szramiak, Gaertner, Clark, Rothbaum, Strutzel, Mallozzi and Paprocki. NAYS: None. ABSENT: None

Trustee Gaertner moved and Trustee Clark seconded the **motion** that the minutes of the Executive Session of July 8, 2009 be approved and released. The motion carried by roll call

vote: AYES: Trustees Gaertner, Clark, Szramiak, Rothbaum, Strutzel, Mallozzi and Paprocki. NAYS: None. ABSENT: None

XI. DESTRUCTION OF VERBATIM RECORDS:

Trustee Szramiak moved and Trustee Mallozzi seconded the **motion** that the verbatim records of the Executive Session of May 13, 2009 be destroyed. The motion carried by roll call vote: AYES: Trustees Szramiak, Mallozzi, Gaertner, Clark, Rothbaum, Strutzel, and Paprocki. NAYS: None. ABSENT: None.

Trustee Strutzel moved and Trustee Gaertner seconded the **motion** that the verbatim records of the Executive Session of June 10, 2009 be destroyed. The motion carried by roll call vote: AYES: Trustees Strutzel, Gaertner, Szramiak, Clark, Rothbaum, Mallozzi and Paprocki. NAYS: None. ABSENT: None

Trustee Gaertner moved and Trustee Clark seconded the **motion** that the verbatim records of the Executive Session of July 8, 2009 be destroyed. The motion carried by roll call vote: AYES: Trustees Gaertner, Clark, Szramiak, Rothbaum, Strutzel, Mallozzi and Paprocki. NAYS: None. ABSENT: None

XII. ADJOURNMENT:

Trustee Szramiak moved and Trustee Mallozzi seconded the motion to adjourn the January 12, 2011 Library Board meeting at 8:51 p.m. The motion carried by voice vote.

Respectfully submitted,

Minutes approved by:

Secretary

President

Date: _____

Minutes recorded by Irene M. Jones