BPL is joining the SWAN Library Consortium:
What it Means for You

BLOOMINGDALE
PUBLIC LIBRARY
for learning . . . for life

What is SWAN and Why is BPL joining?

SWAN is a group of 97 libraries in the Chicagoland area. When we join SWAN, Bloomingdale Public Library patrons will be able to borrow the books, audiobooks, movies, and other materials that belong to other SWAN member libraries. That means you can access up to **9.8 million materials**!

To make this transition as easy for you as possible, we have put together all the information you'll need to know ahead of May 1.

What to Expect During the Transition | Changing Your PIN | Notification Preferences

What to Expect During the Transition

Our library community is growing! On May 1 we will be joining the SWAN library consortium. While we are busy working to make this transition as easy as possible for you, it is important to share a few ways you might be impacted by this change.

April 18-May 1, 2018 – Partial Catalog Freeze

During this period, our library cannot add new material to the library catalog. This means you will see a delay in adding the latest Best Sellers on the shelf.

April 28-May 1, 2018 – "Checkout-Only" Period

During this time, you can check out and return material but that activity will not be reflected immediately in *My Account* in the online catalog. There may also be interruption to online services.

We ask that you refrain from returning library materials during the checkout only period. Between April 28 and May 1, there will be no due dates for materials and you won't accrue fines for materials already due.

Here's a list of what you can and can't do during this time:

April 28 – May 1: Checkout Only Period	
Able To:	**Temporarily Unable To:**
Search for materials in the online catalog	See availability of materials in the online catalog
Pick up holds if you have already been notified	Place holds
	Log in to *My Account*
	Pay bills
Check out materials at the circulation desk	Check items in
Access e-resources like OverDrive, Axis360, and Hoopla through those apps/websites	Download electronic materials or place holds directly from the library's online catalog
	Receive materials delivered from another library
	Renew materials (auto-renewals will be suspended for these dates, but will resume on May 1)

Changing Your PIN

When we migrate to the SWAN consortium on May 1, your PIN (the password for your library account) may change. To make sure you can log in to your library account, you may want to change your pin by April 27 if it does not already fit these requirements:

- All numbers (no letters or punctuation
- At least 4 digits long

How do I change my PIN?

1. Go to www.mybpl.org
2. Click 'My Account' and log in
3. Click 'Personal Information' and select 'Change PIN'

Please see a staff member if you need assistance.

Notification Preferences

We recommend signing up for email notifications so that all messages related to your library account (such as overdue notices, hold pickups, etc.) go to one place.

Effective May 1, you can receive notifications about your holds via text, phone, or email. **We will no longer be able to mail hold notifications.**

To update your notification preferences, please ask a staff member for help.